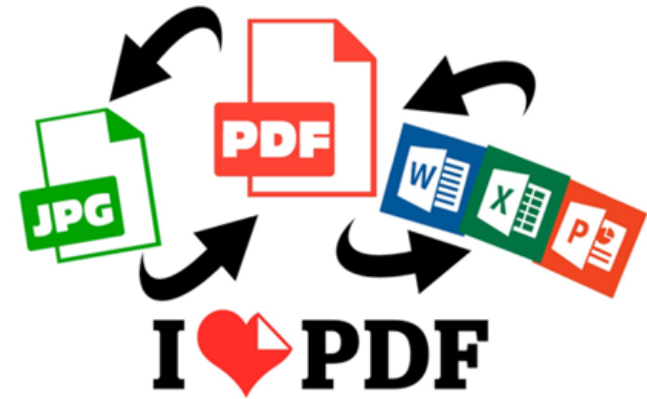# Tips for Teams

About WECC

- Teams of students around the world prepare an analysis of an evaluation case

- Submissions are judged by evaluation experts

- A World Champion Team and regional winners are declared

- The case is in English

- Submissions may be in English, French or Spanish

- There is a time limit for preparing submissions

  ➢ English language teams, 7 hours
  ➢ French or Spanish submissions, 8 hours
  ➢ Other language teams, 9 hours
  ➢ Additional 15 minutes for downloading and uploading

- Submissions are anonymous

- Regular report or slideshow formats accepted

- Teams receive background information in advance

- The day before the event, the team contact person will be sent a key to the case file → Do not open it right away!

Tips for before & during the event

- **Research efficiently**

- **Work as a team**

- **Decide logo, fonts, colours, etc. in advance**

- **Separate team tasks**

- **Manage time carefully**

- **Remember the generic program evaluation issues**

- **Know evaluation process and methods**

- **Practice before the event using cases found online or in past WECC competitions**

- **Structure the team's submission as requested**

The case doc will include guidance on structuring the submission. Topics usually include:

➢ Context of the program or project
➢ Theory of Change
➢ Monitoring and evaluation
➢ + Other topics

- **Before submitting**

Devote 15-20 minutes to reviewing the document.

After the Competition

Teams will receive:

- Announcement of award winners

- Feedback from judges

- A post-competition survey, including an invitation to help organize the following year's competition

Get Involved!